

Jackson Oaks Neighborhood Common and Open Space Maintenance Association

**JACKSON OAKS NEIGHBORHOOD ASSOCIATION**

**Meeting Minutes**

Council Chambers – Central Point City Offices

**Date: March 27, 2024, Wednesday, 6:30 – 9:13 PM**

1. Call meeting to order: President.

2. Welcome – Introductions:

Roll call: Shayne Joseph, Brandon Snyder, John Chesley, Sandra Tegtman and Jason West.

a. Members Absent: Diana Vernes

b. Quorum Present: **Yes**

3. Minutes: Review and approve minutes from Board Meeting, February 28, 2024: Tim motioned to approve, Sandy seconded all approved.

Shayne started by apologizing for his words and the prior meeting, vowed to remain responsible and respectful.

4. Owners Forum:

Royce – Chris from city of central point, requesting that Royce assist with him a water audit starting tomorrow at 3/28/24.

Commented that at the last meeting of Central Point JONA was mentioned for the cost of water, and that it was the only HOA to have to have trees every 40 feet vs 30 feet.

Commented that changing heads of sprinklers would help reduce cost, by changing to right head that Pacific Roots replaced with the wrong type, he had replaced some prior.

Not sure what prompted the water audit. May be part of large project by cities to reduce water waste in Valley.

5. New Business – Update – Board Member Resignation – David D. - Recruit New member.

Sandy nominated Royce to serve on the board again. Royce agreed, and will send notice with committees he would like to serve and role to board.

6. Reoccurring Reports:

a.) Treasurer: Tim will provide updated report: Covered bills paid and income per treasurer report. Including additional one time cost on HOA website back cost. Expect water cost to increase with seasonal change. Will send out invoice and paper work one more time in next quarter. Goal is to get folks changed over to email to help reduce cost. Did spend a cost on taxes for year and placing a lien. **Brandon motion approve, Jason seconded all approved.**

b.) DRC Committee Report – Request - Fence / Beverly Thomas – Shayne was approached by individual wanting to get approval on the fence but request was sent by mail to Tim who handed it to Sandy for review and approval.

There is another request regarding a hot tub folks are waiting for additional info on Rustler Peak St.

c.) Landscape Committee Report – Peter/ Tim

Weed spraying was done, fertilizer was also done right before rain. Tree wells have settled, some are ready for top soil. Some however are too high to move forward. City might be able to assist and help with scratching it at a reduced cost. Peter asked board to vote on Royce today as he has helped to reduce cost, especially with no meeting next month. Also concerned with water pressure, as it could be causing over spray and water waste.

Shayne - we can have Royce serve on Committee, as of today and vote as needed once Royce formally submits his request to serve. Also asked Royce if he desired to be on Committee to speak on it at meeting.

Cost of services done by landscape company was discussed with Tim prior to being done.

Jason inquired on water leak in community, if it was HOA property. Peter confirmed its Brett Moore property, not HOA. City will take it over in the future.

Royce commented that in past some flooding was done by these lines bring broken on neighboring non HOA property. Could be what is causing the delay in property change over. Should have happened last July.

Royce also formally requested to be on the Landscape Committee. Board approved and thanked Royce stepping up to volunteer with his vast knowledge.

d.) Collections Committee Report – Tim provided summary of payment status from neighborhood in attachment. Walsh put a Lien on the member who is 8 quarters past due, it is a continuing lien that cost \$116 to place. Lien will help recover this fee as well. In future fines and timeline will be updated. **Brandon motioned, Jason seconded. All approved.**

e.) Communications Committee Report – Newsletter for 2<sup>nd</sup> Quarter – Sent out with Billing. Shayne thanked Diana for completing Newsletter out prior to leaving on her next trip.

f.) Jason followed up with the city on prior situation with flag lot. City had no solutions due to it being a drive way. Due to no sidewalk, there isn't much city can do Mentioned the deck that may be an issue, the city will review. Tried to follow up with homeowner, but was not there. Will try again in comings week.

g.) Mike asked why no meeting in April. Shayne said normally only ten meetings a year, sticking to it. Will add informal meeting if needed.

7. Adjournment to Executive Session **if needed**, none needed.

8. Next Meeting: Time & Place TBD – Wednesday May 8th, 2024. City Chambers

9. Adjourn: Sandy motioned to end meeting. Jason seconded, all approved.

## Treasurer Report March 27, 2024

### Rogue Credit Union Accounts

Starting Balance:	February-24	\$16,373.15
Deposits	March 1 - March 27	\$2,525.00
Expenses		
3/5/2024 West Coast Lawn Care		\$3,000.00
3/8/2024 Pixel Productions - website		\$249.50
3/8/2024 Pixel Productions - website		\$419.30
3/12/2024 City Water		\$101.52
3/13/2024 Copying w/ Office Depot		\$234.00
3/14/2024 Jackson County Recording Lien		\$116.00
3/15/2024 Walsh Tax Services		\$600.00
3/14/2024 Walsh Tax Services-Tax filing		\$190.00
		<u>\$4,910.32</u>
Ending Balance	March-24	<b>\$13,987.83</b>

### Dues Report

<b>Members Paid in Full</b>	<b>98</b>	<b>\$0.00</b>
Past due one quarter	8	\$1,200.00
Past due two quarters	5	\$1,525.00
Past due three quarters	1	\$450.00
Past due four quarters	3	\$1,830.00
Past due eight quarters	1	<u>\$1,290.00</u>
Outstanding Dues		<b>\$6,295.00</b>