

Jackson Oaks Neighborhood Association
Executive Session 12/7/2022 6:30PM

Type of Meeting: Monthly Session

Meeting Facilitator: Richard Simpson

In Attendance: Pam Edwards, Kaylea Jackson, Richard Simpson, Jason West

Absent: Diane Vranes

- Meeting minutes approved from the October 19, 2022 meeting. Motion by West to approve, second by Edwards, unanimously approved

Election of Officers:

- 2 votes from neighborhood for Richard Simpson and Diane Vranes, 1 vote for Pam Edwards, Kaylea Jackson, and Jason West. All individuals on the board were seen and validated by the members of the 2022 JONA Board
 - President: Nomination by Jackson for Richard Simpson to continue in current role as President. Second by Edwards. Unanimous approval.
 - Secretary: Nomination by Edwards for Kaylea Jackson to continue in current role as Secretary. Second by West. Unanimous approval.
 - Treasurer: Nomination by Edwards for Jason West to continue in current role as Treasurer. Second by Jackson. Unanimous approval.
 - DRC Committee:
 - Pam Edwards will be DRC committee chair – unanimous approval

HMR Requests

- 1023 Sandoz Vitae Tree Resolution
 - Problem Vitae Tree has been removed by new owners. Replacement landscaping will be addressed in Spring/Summer 2023
- 807 Buck Point boat warning issued
 - West will follow-up to ensure boat has been moved

Discussion Items

- Member Communication:
 - This meeting was recorded and will be posted to the JONA website for neighbors to view
 - A neighborhood newsletter will be sent in January

- Will include notice about hedge height review in new year, landscape maintenance schedule, and other items
- Financial:
 - Reviewed November 22 financials
 - Moving JONA bank accounts from Banner Bank in Medford to People's Bank in Central Point
 - West turned in paperwork. Business name does not match tax filing name
 - Can reapply for the business license, or wait until tax filing and update the name on the tax filing so that they match
 - Decision to waiting until tax filing to update the name. West will follow-up with Bookkeeper and request the name update when taxes are filed
- Landscape Maintenance:
 - Irrigation Bid Status
 - Pacific Roots was the only respondent to RFP sent for Irrigation proposal
 - RFP was issued and Pacific Roots was the only respondent. Based on their proposal the following information was presented:
 - JONA irrigation is made up of 64 stations which contain 30 sprinkler heads. There is a total of 1,920 sprinkler heads.
 - The new sprinkler we have discussed is a water efficient head that will reduce water waste. The sprinkler heads currently cost \$8.00 each.
 - The irrigation lines have been moved and repositioned by tree roots. For the sprinkler to be level and effective many of the lines will need modification to ensure proper installation.
 - Pacific Roots estimating a cost of \$630 per station but given the level of repairs needed for the actual lines this cost could be as much as \$1,040 per station.
 - To retro fit the entire JONA area the price tag would be between \$40,320 - \$66,560.
 - Simpson suggests an annual allotment be made to change out a certain number of stations per year. Will follow-up on this after the Tree Removal/Replacement

- Tree Removal/Replacement Status
 - The city identified priority trees for removal and an RFP was developed and sent out for bids.
 - Good Bloke was the only respondent to our RFP.
 - The current proposal is to remove 8 trees, install barriers, grind stumps, and replace the tree with one of two suitable trees (Crape Myrtle or Parrotia).
 - Irrigation repairs will need to be paid for separately. This will most likely be Pacific Roots.
 - The cost for this work is quoted at \$4,627.00.
 - Motion by Simpson to approve Good Bloke as the contractor for these services, second by Jackson, unanimously approved
 - West will follow-up with Pacific Roots on the irrigation needs for the tree replacement. Simpson will follow-up with Good Bloke on timing of tree removal/replacement. Will coordinate dates so both contractors can be available for this work
- Update on general maintenance
 - West continues to meet with Pacific Roots to walk the neighborhood and make notes on areas that need more attention
 - Broken valves were replaced by the path behind the soccer field
 - Leaf removal happens on our regularly scheduled maintenance day
- New Business:
 - Bill Walton has expressed concerns about HOA tree roots pushing up on sidewalk. He will be replacing that part of the sidewalk and would like to remove the tree roots. Who owns the sidewalks? Historically sidewalks have been the responsibility of the homeowner
 - Should the HOA own the sidewalks in front of the conservancy land? A grinder could be hired to level out those places in front of the conservancy land. Will discuss again at the January meeting. West will request a quote for the sidewalk grinding.

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- Budget will need to be posted for FY23 by February or March. Simpson and West will put together draft budget for FY23

Action Items required before January 4, 2023:

1. West will follow-up with Bookkeeper on updating tax filing name
2. West will follow-up with Pacific Roots on irrigation needs during tree removal/replacement
3. Simpson will follow-up with Good Bloke on timing for tree removal/replacement
4. Simpson and West will put together a draft budget for FY23

Next Meeting:

January 4, 2023 at 6:30pm

Simpson to send agenda and meeting invite