

Jackson Oaks Neighborhood Association
Executive Session 10/19/2022 6:30PM

Type of Meeting: Monthly Session

Meeting Facilitator: Richard Simpson

In Attendance: Royce Chambers, Pam Edwards, Kaylea Jackson, Richard Simpson, Jason West

Absent:

- Meeting minutes approved from the September 14, 2022 meeting. Motion by Edwards to approve, second by Chambers, unanimously approved.

HMR Requests

1. 1023 Sandoz – Vitae Tree
 - a. Home is vacant and for sale. Simpson to research and find contact information to owner. Letter to be sent by Simpson once information found.
2. Inspection form review
 - a. Edwards followed up on properties that letters were sent to verify that action has been taken. Edwards will complete fillable PDF forms for each property that needs another follow-up. Once those forms are completed, Simpson will send letters.

Discussion Items

- Member Communication:
 - Member letter response
 - Reviewed letter sent to neighbors with the October billing statement
 - Elections
 - One neighbor responded that they would like to be on the board
 - Current board members will express their interest on continuing their positions by sending a message through the JONA website
 - Royce Chambers will resign his position on the board at the end of this year
 - Follow-up status
- Financial:
 - Moving banking from Banner
 - People's Bank in Central Point will be the new bank for the account. West will follow-up on next steps
 - West and Simpson will be the signers on the account.
- Landscape Maintenance:
 - Contractor work inspection (West)
 - West has been meeting every other week with Pacific Roots. Walked the neighborhood and reviewed neighbor concerns
 - Clogged drains will be addressed by the park
 - Landscaping near the park will be addressed

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- Dead grass will need to be reseeded – West will request cost quote from Pacific Roots
- Tree pruning is being addressed
- Weed abatement – treatment has been placed on the weeds and continues to be addressed
- West will speak with Pacific Roots about leaves and other tree material in the streets
- West will speak with Pacific Roots about grass clippings that need to be blown off of sidewalks and homeowner properties
- Irrigation Status (Improvements RFQ)
 - No responses to the RFQ at this time
 - West will work with Pacific Roots to get a quote for the work that needs to be completed in small sections each month rather than one big contract
- Tree Removal RFQ – Good Bloke Quote
 - Review of quote
 - Chambers will follow-up and send Simpson the list of replacement tree types recommended by City of Central Point. Simpson will work with Good Bloke to update the quote with choices from the recommended tree list
 - Simpson will follow up with Good Bloke on permit requirements from City of Central Point for tree replacement and removal
 - Simpson and West will review current budget to see if a second round of tree removal can happen this winter
- New Business:
 - Possible meeting locations
 - City Council meeting room
 - \$25 per meeting for 3 hours
 - Wednesdays are available
 - Central Point Library
 - Senior Center

Action Items required before December 7, 2022:

1. Edwards will continue follow-up on properties that letters have been sent to, and send fillable PDF forms to Simpson
2. Simpson will send follow-up letters
3. Current board members will express interest in retaining positions on the board by submitting form on JONA website
4. Simpson will post board volunteers on JONA website for neighbors to vote on
5. West will follow-up on next steps for moving JONA bank accounts to People's Bank
6. West will work with Pacific Roots on quote for seeding dead grass
7. West will work with Pacific Roots on addressing tree materials in the streets and grass clippings left on sidewalks and homeowner properties
8. West will work with Pacific Roots on quote for irrigation work in small chunks
9. Chambers will send list of trees recommended by City of Central Point

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10. Simpson will work with Good Bloke to update tree removal/replacement quote with recommended trees
11. Simpson and West will review current budget to see if a second round of tree removal/replacement can happen this winter

Next Meeting:

December 7, 2022 at 6:30pm

Simpson to send agenda and meeting invite