

Type of Meeting: Monthly Session

Meeting Facilitator: Richard Simpson

In Attendance: Royce Chambers, Pam Edwards, Kaylea Jackson, Richard Simpson, Jason West

- Meeting minutes approved from the February 2, 2022 meeting. Meeting date was changed from 3/2/22 to 3/9/22 due to a scheduling conflict. February minutes will not be updated to reflect change in future meeting date. Edwards motions to approve minutes, West and Chambers seconded, unanimous approval

HMR Requests

1. 1130 Grouse Ridge – Landscaping changes. Approved by DRC
2. 1132 Buck Point – Landscaping changes. Approved DRC

Discussion Items

- Review of new JONA neighborhood website. Simpson request for a quality review from the board and to report back if any changes are needed.
- Review of Neighbor Letter. Simpson will reach out to Tammy Hastings to see when the next statement will go out, and potentially send this letter with it. Simpson request board review the letter and report back if any changes are needed.
- 2022 budget review
 - Some miscellaneous charges carried over from 2021 that we are unsure what they are for.
 - Request for statements to reflect past payments, comment from some neighbors that they would like this added.
 - Discussed preference for option to pay online, and have an online portal to review account history
 - West and Simpson will finalize budget and send to the board through email to vote on
- Tammy Hastings contract
 - No existing contract at this time. Unsure what services Tammy provides, and the fees associated

- Need to create a contract to define this service and fees going forward
- Landscaping Scope of Work revision
 - Review of contract with current landscaping service, they were unaware of what services were in our contract
 - Simpson to redraft the scope of work and then share with the board to review
- What do they bylaws say about late fees? West to research and discuss at next meeting
- Alternatives to grass in common space to be deferred to next meeting

Action Items required before April 6th, 2022:

1. Board members to review website and provide feedback to Simpson if changes or corrections are needed
2. Board members to review neighbor letter and provide feedback to Simpson if changes or corrections are needed
3. West and Simpson to finalize 2022 budget and send to board through email to vote
4. Simpson to redraft the scope of work for landscaping services and then share with board to review
5. West to review bylaws to determine rules around late fees. To discuss at next board meeting

Next Meeting:

April 6th, 2022 at 6:30pm

Simpson to send agenda and meeting invite